

KENTUCKY YMCA YOUTH ASSOCIATION  
KENTUCKY UNITED NATIONS ASSEMBLY CONFERENCE  
STUDENT CODE OF CONDUCT AND DRESS CODE

The purpose of this Code of Conduct is to identify personal behavior that is consistent with the purpose and objectives of the Kentucky YMCA Youth Association. The items within the Code are designed to protect the welfare of the program for current participants and future generations. A participant's personal behavior reflects upon one's self, one's Student YMCA, and the Kentucky YMCA. Registration in any Kentucky YMCA conference program indicates personal acceptance of the Code of Conduct. Any student sent home for violation of this Code will be at the expense of parent or guardian.

EXPECTATIONS OF PARTICIPANTS

1. Each delegate shall conduct himself/herself in an orderly and responsible manner before, during, and after all functions of the Kentucky YMCA conference programs.
2. All participants share the responsibility for their actions equally when violations of the Code are witnessed. Those who choose to be present when a violation occurs and do not immediately act to remedy and report the violation shall, by their own choice, be considered participants in the violation. In relation to this Code, there are no "innocent bystanders."
3. No delegate shall leave a Kentucky YMCA function unless the approval of his/her advisor AND the director of the program is secured. The delegate must be picked up and returned by a parent or legal guardian who must take responsibility for the delegate in writing.
4. Each delegate is legally and financially liable for the removal, defacing, or willful damage to public or private property. Any act of vandalism, destruction of property, or misuse of a facility may be a crime and will be treated as a potential criminal violation.
5. Food (including gum and candy) and beverages other than water (including those sold by the hotel) are not permitted in any meeting sessions.
6. Cell phones, music players, or other wireless communications devices are not to be used during any meeting session.
7. The use of tobacco products, burning of incense, possession of alcoholic beverages, and the use of legal or illegal drugs not in accordance with a prescription is forbidden at any Kentucky YMCA function.
8. Youth delegates may not enter rooms other than those assigned by the Y-Staff or advisor.
9. Physical intimacy between participants of any gender is inappropriate at all times while at Kentucky YMCA Youth Association Programs and is prohibited.
10. All delegates shall be in and remain in their assigned rooms by scheduled curfew and doors shall remain closed until scheduled end of curfew.
11. Badges shall be worn ONLY by the individual whose name is on the badge. Badge switching or sharing is strictly prohibited. Participants will wear their assigned badges at all times when they are not in their sleeping rooms, and must be visible at all times. Badges are to be worn above the waist and are not to be defaced, decorated, or altered in any way. Only advisors can request replacement badges. There may be a charge for replacement badges.
12. Unless there is a fire, participants will not pull the fire alarm. Pulling a fire alarm is a serious offense, and any participant who does so will be held financially and potentially criminally liable. Hotel alarms automatically summon the fire department and create a great inconvenience and fear for the hotel and other guests.
13. Use of personal vehicles by students during Kentucky YMCA conferences is strictly prohibited.
14. Weapons of any kind and items that could cause injury or damage to participants and/or property are strictly forbidden.

VIOLATION OF EXPECTATIONS

All violations of this code of conduct are to be brought to the attention of the Y-Staff. Participants found to be in violation of the above expectations will be subject to disciplinary actions at the discretion of advisors and the Y-Staff including but not limited to: calls to parents/guardians; incident report filed; participant sent home; school policies implemented. If state or federal law is broken, Y-Staff will notify parent/guardian and law enforcement and participant will be sent home. At all times the Y-Staff reserves the right to alter disciplinary actions at their discretion.

ROOMING POLICY

I understand that conference delegates are housed four (4) to each room and that in order to participate in this program; I must share a room and bed with at least one other student of the same sex from my delegation. I may be roomed with students of the same sex from another delegation, in which case I will not share a bed. I further understand that I may not room with anyone other than YMCA conference delegates -- not an advisor, parents, or other relatives. I also understand that I may not room alone.

REFUND POLICY

I understand that all fees are non-refundable. In the case of extenuating circumstances, a portion of the payment may be refunded by action of the Executive Director based upon written request from the student or parent.

PARTICIPANT DRESS CODE

KUNA is a professional conference. While at KUNA students are expected to abide by the following dress code. Conference name badges are part of this dress code and must be worn for all conference functions. Anyone not in compliance with the dress code may be asked to change clothes.

**\*\*Dress code will be enforced by delegation advisors. \*\***

**First night:** Ambassadors wear appropriate native attire\*\*; Business Professional for officers and candidates

**Second night:** Casual

**Second day:** Ambassadors wear Business Casual or Professional; Business Professional for officers and candidates

**Third morning:** Casual; Business Professional for officers and candidates

Business Casual

*Male*

- Collared shirt (tucked in)
- Trousers such as khakis or dress pants \*\*NO JEANS\*\*
- Belt and dress shoes with socks \*\*NO athletic/tennis, sneakers, or canvas shoes (Chuck Taylors, Vans, etc)\*\*
- Blazer, business jacket, and tie may optionally be added

*Female*

- Skirt no more than 2 inches above the knee or trousers
- Dress shirt or sweater
- Business dress with skirt no more than 2 inches above the knee
- Dress shoes with no more than a 2 inch heel \*\*NO casual footwear (Uggs, flip flops etc)\*\*

Business Professional

*Male*

- Dress slacks or suit pants with belt \*\*NO JEANS\*\*
- Blazer, sport coat, or suit jacket (optional at Middle School level)
- Collar dress shirt (tucked in)
- Tie or bow tie
- Dress shoes and socks \*\*NO athletic/tennis, sneakers, or canvas shoes (Chuck Taylors, Vans, etc)\*\*

*Female*

- Dress slacks or suit pants
- Dress shirt or sweater
- Business pantsuit
- Skirt no more than 2 inches above knee
- Business dress with skirt no more than 2 inches above knee
- Dress shoes with no more than a 2 inch heel \*\*NO casual footwear (Uggs, flip flops etc)\*\*

**\*\*The following attire is considered inappropriate for all delegates at ALL TIMES:**

- Tops that are: backless, sheer/transparent, tight-fitting, low-cut, midriff-bearing, strapless or have straps less than two inches wide
- Tight fitting skirts
- Leggings as pants
- Shorts shorter than finger-tip length
- Hats during meeting sessions that are not a part of Native Attire
- Visible under garments
- Bare feet
- Any clothing with inappropriate language or imagery, derogatory of any ethnic, religious, or social group
- Any clothing otherwise deemed inappropriate by the Kentucky YMCA staff

DELEGATE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
PARENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Kentucky YMCA Youth Association staff adheres to a Staff Code of Conduct governing appropriate interaction and behavior with children and teens. Staff members are not permitted to have planned conduct with participants outside of YMCA functions, have participated in child abuse prevention training, and submitted to youth leader background checks. To report questionable conduct by a Kentucky YMCA staff member, call 800-860-7293.