

Kentucky YMCA Youth Association
CHILD DROP-OFF AND PICK-UP AUTHORIZATION FORM

PARTICIPANT'S NAME (Please print) _____ Today's Date _____

Parent's Signature _____

No one will be permitted to pick up your child if their name is not listed below.
All persons must have AND show their picture ID when picking up from the conference site. Make
sure you list ALL adults even if you reside in the same household.

**The following adults are authorized to pick up my child from the
Kentucky YMCA Youth Association programs.**

1. Parent/Guardian (please print) _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

2. Parent/Guardian (please print) _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

**The following person(s) other than parent/guardian are authorized to
pick up and/or drop off my child (including other students).**

1. Name _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Relationship: Grandparent Relative Family Friend Other: _____

2. Name _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Relationship: Grandparent Relative Family Friend Other: _____

3. Name _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Relationship: Grandparent Relative Family Friend Other: _____

Please X if your child has permission to: ___ drive his/herself ___ take public transportation

Kentucky YMCA Youth Association
AUTHORIZATION TO RELEASE GUIDELINES

This requirement is necessary to account for all students and keep them safe.

**Please read through the guidelines carefully before arriving so you know all
of the steps involved in pickup from Metro Youth Advocates.**

All adults who are picking up students must sign the student out with a Kentucky YMCA staff member and present a driver's license or a state-issued government ID before the student can leave.

If we have not checked out your student with an approved adult, we will contact you via cell phone.

Who Can Pick Up Your Child

Only adults 16 years of age and older listed on a student's Release Form will be able to take students from the program site. In case of a last-minute change or addition, please contact the program director at 502-599-5973. Email authorization is accepted from a parent/guardian's email address that we already have on record. The Kentucky YMCA will not release students to anyone, under any circumstance, other than those stated above. Anyone picking up students must carry a photo ID.