

Kentucky YMCA Youth Association
CHILD DROP-OFF AND PICK-UP AUTHORIZATION FORM

PARTICIPANT'S NAME (Please print) _____ Today's Date _____

Parent's Signature _____

No one will be permitted to pick up your child if their name is not listed below.

All persons must have AND show their picture ID when picking up from the conference site. Make sure you list ALL adults, even if you reside in the same household. If your child is driving themselves, you MUST list them as authorized below.

The following adults are authorized to pick up my child from the Kentucky YMCA Youth Association programs.

1. Parent/Guardian (please print) _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

2. Parent/Guardian (please print) _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

The following person(s) other than parent/guardian are authorized to pick up and/or drop off my child.

1. Name _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Relationship: Grandparent Relative Family Friend Other: _____

2. Name _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Relationship: Grandparent Relative Family Friend Other: _____

3. Name _____

Cell Phone _____ Work Phone _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Relationship: Grandparent Relative Family Friend Other: _____

Kentucky YMCA Youth Association—LTC 2018
AUTHORIZATION TO RELEASE GUIDELINES

This requirement is necessary to account for all students and keep them safe.

**Please read through the guidelines carefully before arriving so you know all
of the steps involved in pickup from LTC 2018.**

Closing session will adjourn and students will be dismissed to begin departure at approximately 12:00pm EST. At that time students will be asked to gather all items and belongings. Once students are ready to leave the conference site, the child & parent/guardian/other designated adult should check in with Y-staff. At that time students will be cleared to leave the conference site.

Please be on site by noon at the very latest to pick up your child.

By 1:00pm EST, if we have not checked out your student with an approved adult, we will contact you via cell phone.

Who Can Pick Up Your Child

Only adults 16 years of age and older listed on a student's Release Form will be able to take students from the conference site. In case of a last-minute change or addition, please contact the conference director. Email authorization is accepted from a parent/guardian's email address that we already have on record. The Kentucky YMCA will not release students to anyone, under any circumstance, other than those stated above. Anyone picking up students must carry a photo ID.