

# Emergency Plans for KYA & KUNA

At the Y, our number one priority is ensuring our participants are safe. Below you will find the emergency plans for the Crowne Plaza, the venue used for our KYA and KUNA conferences.

## AED Locations:

- o West entrance hallway between registration desks and Exhibit Hall
- o Main hotel lobby
- o Security desk
- o Big Al's Restaurant

## In the event of severe weather:

- o If participants are in their sleeping rooms, they will take cover in the bathroom and wait for an alert that it is safe.
- o During programming, all participants will go to Crowne B/C to take cover and wait for the severe weather to pass.

## In the event of a fire alarm:

- o KYYMCA participants will exit from the West Entrance, with schools lining up in alphabetical order (by school name).
- o If students cannot exit through the West Entrance, they will go out through the closest exit and walk to the West Entrance to meet their school.
  - o Y-Staff will help guide schools and participants to the correct place.
- o Once the lead advisor has confirmed 100% attendance of their delegation, they will inform Y-Staff verbally and via Slack.
  - o Once 100% of students have been confirmed and we get confirmation from the hotel it is safe to return inside, participants will resume programming.

## In the event of an intruder:

- o The KYYMCA implements "Run, Hide, Fight".
- o Run – participants run away from the danger
- o Hide – participants will find a space to hide, preferably in a place with a door that locks. Lock the door and turn off all lights, be silent.
- o Fight – if participants cannot run or hide, they may try to fight the intruder to best of their ability.

## In the event of a medical emergency:

- o Y-Staff are all CPR, First Aid, & AED certified.
  - o Hotel Security is trained to respond to any emergency situation.
- o Proper emergency services will be called as needed.
- o Advisors and parents will be alerted immediately.